

**The Board of Education of Moorestown Township
Moorestown, New Jersey
Public Agenda
Video Conference
March 16, 2021 – 7:00 p.m.**

I. Call to Order

In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, instructions for remote access and making public comment and, to the extent known, the agenda of this meeting on July 1, 2020, and on March 11, 2021, to the Courier Post, and Burlington County Times. Copies of this notice also have been placed in the Board Office and in each of the district schools on March 9, 2021, posted on the District website on March 12, 2021, and sent to the Township Clerk on June 19, 2020, and on March 9, 2021.

II. Moment of Silence

III. Pledge of Allegiance

IV. Roll Call

Dr. Sandra Alberti
Mr. Jack Fairchild
Mrs. Dria Law
Dr. Mark Snyder
Mr. Mark Villanueva
Mr. Maurice Weeks
Mr. David A. Weinstein

Ms. Lauren Romano, Vice-President
Mrs. Caryn Shaw, President

Mr. John Comegno, Esq., Solicitor
Dr. Scott McCartney, Superintendent
Mr. James M. Heiser, Business Administrator/Board Secretary
Ms. Carole Butler, Director of Curriculum and Instruction
Dr. David Tate, Director of Special Education
Dr. Carolyn Gibson, Interim Director of Human Resources
Mr. Jeffrey Arey, Director of Instructional Technology

V. Executive Session

BE IT RESOLVED by the Board of Education of Moorestown Township, that it is necessary to meet in executive session to discuss certain items involving:

- Personnel
- Attorney-Client Privilege

Moved by: _____ Second: _____ Vote: _____

VI. Return to Public

Moved by: _____ Second: _____ Vote: _____

VII. Routine Matters

A. Minutes

Approval of minutes for the following meetings attached as Exhibit #21-194:

February 16, 2021 Executive Session	March 4, 2021 Special Meeting
February 16, 2021 Regular Meeting	March 9, 2021 Special Meeting

Moved by: _____ Second: _____ Vote: _____

B. Communications

C. Educational Highlights –Superintendent’s Monthly Report

1. General Updates

- COVID Grades 4-12 Survey Results / Re-entry Plan
- Budget Update

D. Student Board Representatives

- Cara Petrycki
- Claire Hurren
- Logan Procopio
- Bhavika Verma
- Jack Brittain

E. Board Committee Reports – Questions and Comments

F. Public Comment

1. Open Public Comment

MOTION:

A motion is requested to open the floor for public comment.

Moved by: _____ Second: _____ Vote: _____

2. Public Comment on Agenda Items

3. Close Public Comment

MOTION:

A motion is requested to close the floor for public comment.

Moved by: _____ Second: _____ Vote: _____

VIII. Reports to the Board

A. Business Administrator/Board Secretary

1. **Financial Reports of the Board Secy.** – January, 2021 – Exhibit #21-195
2. **Treasurer’s Report** – November and December, 2020 – Exhibit #21-196
3. **Cafeteria Report** – January, 2021 – Exhibit #21-197

Resolution of Board of Education’s Monthly Certification Budgetary Major Account/Fund Status:

BE IT RESOLVED:

Board Secretary’s monthly certification budgetary line item status:
Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.
Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

4. Approval of Budget Transfers

I recommend approval of the budget transfers for the month of January, 2021 attached as Exhibit #21-198.

5. Approval of Bills

I recommend approval of the bills, in the amount of \$6,665,423.90 attached as Exhibit #21-199.

Approval of Items 1 – 5:

Moved by: _____ Second: _____ Vote: _____

IX. Recommendations of the Superintendent

A. Policies and Procedures

1. First Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies and Regulations be entered on first reading:

- Policy/Regulation 6470.01 – Electronic Funds Transfer and Claimant Certification
- Policy 7510 – Use of School Facilities
- Policy 8561 – Procurement of Procedures for School Nutrition Programs
- Policy 1648 – Restart & Recovery Plan Appendices

MOTION:

I recommend that the Board enter on first reading the Policies and Regulations listed above as Exhibit #21-200.

Moved by: _____ Second: _____ Vote: _____

B. Educational Program

1. Burlington County Alternative School Placement for 2020 - 2021

The students listed are recommended for placement in the program at Burlington County Alternative School.

MOTION:

I recommend that the Board approve the students on Exhibit #21-201 for the 2020-2021 school year at Burlington County Alternative School at the prevailing tuition rate not to exceed state maximum rate with transportation provided.

Moved by: _____ Second: _____ Vote: _____

C. Finance and Business

1. Travel and Related Expense Reimbursement – 2021-2022

MOTION:

WHEREAS, the Moorestown Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$167,030 for all staff and board members.

2. Adoption of the Tentative Budget

MOTION:

BE IT RESOLVED that the tentative budget be approved for the 2021-2022 School Year using the 2021-2022 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2021-22 Total Expenditures	78,173,502	1,622,335	5,003,257	84,799,094
Less: Anticipated Revenues	10,940,285	1,622,335	419,921	12,982,541
Taxes to be Raised	67,233,217	0	4,583,336	71,816,553

BE IT FURTHER RESOLVED, that the Moorestown Township Board of Education includes in the budget the use of banked cap in the amount of \$190,000. The purpose of the banked cap is to continue to provide resources to our schools as they meet the needs of our pupils in the areas of programming and technology. The use of this banked cap cannot be deferred or incrementally completed over time.

And to advertise said tentative Budget in the Burlington County Times in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held virtually, on April 27, 2021 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2021-2022 School Year.

Approval of Items 1 – 2:

Moved by: _____ Second: _____ Roll Call Vote: _____

3. Travel Expenditures Approval Requests

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses “Travel Expenditures” paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #21-202.

4. Donations

MOTION:

I recommend the Board accept the following donations:

- \$150 from AbbVie Employee Engagement Fund to be used at South Valley Elementary School

5. Approval of State Contract and Consortium Vendor Purchases

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #21-203.

6. High School Athletic Schedules – Spring 2020

MOTION:

I recommend the Board approve the High School Spring 2021 athletic schedules as listed in Exhibit #21-204.

7. Mediation Agreement

MOTION:

I recommend that the Board approve the agreement between Moorestown Board of Education and South Jersey Mediation Center attached as Exhibit #21-205.

Approval of Items 3 – 7:

Moved by: _____ Second: _____ Vote: _____

D. Employee Relations

Employment is subject to a criminal background checks as required by P.L. 1986 c116 and P.L. 1971, c.437 (C.9:6-8.8 et seq.), required physical, S414 and Board of Education approval for the 2020-2021 school year.

1. Appointments

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Abby Soleil Bucci, Long Term Substitute Language Arts Teacher at the Middle School at an annual salary of \$50,000.00 (prorated) Column BA, Step 1 Teacher Salary Guide effective January 11, 2021 through April 1, 2021.
- b. Julia Bouclier, Long Term Substitute Special Education Teacher at the High School at an annual salary of \$50,000.00 (prorated) Column BA, Step 1 Teacher Salary Guide effective March 1, 2021 through June 30, 2021 (corrected start date from March 15, 2021).
- c. Samantha Santos, Long Term Substitute School Counselor at the High School, at an annual salary of \$50,000.00 (prorated) Column BA, Step 1 Teacher Salary Guide effective March 1, 2021 through June 30, 2021 (corrected start date from March 15, 2021).

Support Staff

- a. Matthew Phillips, Full Time Custodian at the Middle School at an annual salary of \$37,368.00 (prorated) Column A, Step 10 Buildings and Grounds Salary Guide, effective April 6, 2021 through June 30, 2021.
- b. Michael Kringler, Full Time Paraprofessional at the High School at an annual salary of \$16,108.07 (prorated) Column Para AA/BS, Step 1 Paraprofessional Salary Guide effective April 12, 2021 through June 30, 2021.
- c. John Wojik, Part Time Paraprofessional for the Transportation Department at an annual salary of \$8950.00 (prorated) Column Para, Step 1 Paraprofessional Salary Guide effective March 17, 2021 through June 30, 2021.
- d. Olivia McCullen, Assistant Child Caregiver for the Extended Day Care Program. Ms. McCullen's hourly rate is \$11.00 for 6 hours per week as directed, effective March 17, 2021 through June 30, 2021.

2. Leave of Absence and Extension to Leave of Absence**Administrative Staff**

No actions recommended at this time.

Professional Staff

- a. Sharon Kulik, Kindergarten Teacher at the George Baker Elementary School, a paid Medical Leave of Absence March 1, 2021 through April 30, 2021.
- b. Kelly Renschler, Special Education Teacher at the Mary Roberts Elementary School, a paid Medical Leave of Absence June 1, 2021 through June 30, 2021.
- c. Colleen Heon, 4th Grade Teacher at the Upper Elementary School, requesting an extension to an unpaid Medical Leave of Absence March 1, 2021 through June 30, 2021.
- d. Susan Littman Nichols, 6th Grade Teacher at the Upper Elementary School, an extension of an unpaid Medical Leave of Absence March 22, 2021 through May 21, 2021.
- e. Gina Higgins, Math Teacher at the High School, a paid Medical Leave of Absence February 2, 2021 through March 16, 2021; unpaid Family Medical Leave of Absence March 17, 2021 through June 17, 2021.
- f. Ashley Prim Chiolan, Psychologist at the High School, an extension to an unpaid Child Rearing Leave of Absence April 12, 2021 through June 30, 2021.

Support Staff

- a. Nancy Gonteski-Borborema, Bus Driver for the Transportation Department, an unpaid Family Medical Leave of Absence April 12, 2021 through June 16, 2021.

3. Retirements

Administrative Staff

- a. Scott McCartney, Superintendent for the District, after 5 years of service to the District, effective July 1, 2021.

Professional Staff

- a. Suzanne Montagano, a Special Education Teacher at the South Valley Elementary School, after 19 years of service to the District, effective July 1, 2020.

Support Staff

No actions recommended at this time.

4. Resignations

Administrative Staff

No actions recommended at this time.

Professional Staff

No actions recommended at this time.

Support Staff

- a. Brian Battel, Part Time IT Information Technician at the High School, effective, March 5, 2021.
- b. Rossella Cusumano, Paraprofessional at the High School, effective, February 12, 2021 (changed effective date from March 12, 2021).

5. Extension of Contract

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Arianna Labetti, as a Long Term Substitute 4th Grade Teacher at the Upper Elementary School, effective April 1, 2021 through June 30, 2021.
- b. Shannon Gallagher, as a Long Term Substitute School Psychologist at the High School, effective April 12, 2021 through June 30, 2021.

Support Staff

No actions recommended at this time.

6. Substitutes - Exhibit #21-206

7. Black Seal Stipend - Exhibit #21-207

8. Anticipated HS and MS Athletics - Exhibit #21-208

9. Professional Development Presenters - Exhibit #21-209

10. High School Volunteer - Exhibit #21-210

11. ESSA Title I Tutors - Exhibit #21-211

12. Bus Duty - Exhibit #21-212

Approval of Items 1 – 12:

Moved by: _____ Second: _____ Roll Call Vote: _____

X. Suspensions and HIB Report

A. Suspensions – Exhibit #21-213

B. Superintendent’s HIB Report

MOTION:

I recommend that the Board approve the following HIB cases as discussed in executive session.

- Unsubstantiated
 - HS - #3

Moved by: _____ Second: _____ Vote: _____

XI. Informational Only

A. Enrollment Information – March 1, 2021

School	2019-2020	2020-2021
High School	1268	1286
Middle School	659	624
Upper Elementary School	919	850
Elementary School	<u>1135</u>	<u>1044</u>
Total	3981	3804

B. Old Business

C. New Business

1. Resolution Urging Relief from Increased Costs to School Districts Resulting from the Implementation of Chapter 44

MOTION:

I recommend that the Board approve a resolution urging relief from increased costs to school districts resulting from the implementation of Chapter 44, attached as Exhibit #21-214.

Moved by: _____ Second: _____ Vote: _____

D. Public Comment

1. Open Public Comment

MOTION:

A motion is requested to open the floor for public comment.

Moved by: _____ Second: _____ Vote: _____

2. Public Comment

3. Close Public Comment

MOTION:

A motion is requested to close the floor for public comment.

Moved by: _____ Second: _____ Vote: _____

XII. Adjournment

Moved by: _____ Second: _____ Vote: _____